

Евразийская группа по противодействию легализации преступных доходов и финансированию терроризма

Eurasian Group on Combating Money Laundering and Financing of Terrorism

REGULATION
ON THE USE OF SINGLE TECHNICAL ASSISTANCE
COORDINATION INFORMATION SYSTEM
OF THE EAG

2025

REGULATION ON THE USE OF SINGLE TECHNICAL ASSISTANCE COORDINATION INFORMATION SYSTEM OF THE EAG

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I. General provisions

- Regulation on the use of Single technical assistance coordination information system of the EAG was
 developed in accordance with <u>Rules on coordination of the Technical Assistance provided to the EAG
 Member States, EAG Single technical assistance coordination information system user's guide and
 describes operating in the STACS.
 </u>
- 2. This Regulation is not intended to comprehensively regulate every aspect of Participants' activities and could be amended and supplemented upon accumulation of experience.
- 3. Interaction of Participants on all issues related to the implementation of TA projects, as a rule, is carried out in the STACS, while other forms of communication shall also be possible.
- 4. The STACS implements the "Rules on coordination of the Technical Assistance provided to the EAG Member States" providing single standards of collecting, keeping, structuring, administrating and analyzing TA data in the EAG. Definition of terms and abbreviations, which are used in this Regulation have been provided in the Rules on coordination of the Technical Assistance provided to the EAG Member States.
- 5. Each Participant shall have a personal account in the STACS.
- 6. These Regulations shall be applied by the Participants to the extent that they are not inconsistent with their internal procedures and national laws.

II. Rules of working in the STACS

- 7. Participant shall ensure the accuracy of information placed in the STACS. The information placed in the System by Participants shall not be confidential. Participants shall recognize information placed in the STACS as available to other Participants according to their role.
- 8. All actions carried out by a User, which has indicated the Participant's login and password when logging in to the STACS shall be considered to have been carried out on behalf of the Participant to which they belong. This Participant shall be responsible before other Participants for the actions of its User. Participants shall provide up-to-date information on Users to the EAG Secretariat.
- 9. The EAG Secretariat shall improve the STACS, keep and maintain information in it up to date, and keeps records of Participants, including those not registered in the System, but being involved in the implementation of TA projects¹. The Chief administrator of the STACS shall monthly search for potential duplications in the tasks created in the System to optimize the efforts of Participants and to develop further measures.
- 10. Should circumstances arise that hinder access to the STACS, including from actions of third parties, the EAG Secretariat shall address them promptly. In cases out the scope of this Regulation, Participants shall consult the EAG Secretariat.
- 11. The STACS operates twenty-four hours a day, except for the time of maintenance works. The period of their performance shall be determined by the EAG Secretariat and Participants shall be notified thereof in advance.
- 12. Registration of Users in the STACS is carried out on the EAG website via the <u>link</u>². In the course of registration, the field "Participant of the STACS" shall be checked. In the case of any questions related to the registration, potential Participants shall contact the EAG Secretariat by e-mail <u>ta@eurasiangroup.org</u>.

 $^{^{1}\,}$ In this case, the name of the Participants is placed in square brackets.

 $^{^2 \ \}underline{\text{https://eurasiangroup.org/en/registration-in-the-system-eag-stacs.}}$

- 13. Participants log in to the personal account on the EAG website via the <u>link</u>³. Participants enter login and password granted by the Chief administrator of the STACS in the relevant fields and select the role from the drop-down list. Access to the personal account of a Beneficiary is granted to the authorized body. A Recipient(s) of the TA shall be specified by the authorized body when creating an application in the STACS and this information shall be further transferred to the tasks.
- 14. In the STACS, it is possible for several Donors to participate jointly in the implementation of TA provision activities, as well as for Participants to combine the roles of Donor and Provider and register separate personal accounts in accordance with the section titled "Rules of using personal accounts of Participants in the STACS".

III. Rules of processing applications in the STACS

- 15. The Administrator of the STACS shall consider the Beneficiary's application in the STACS within a period of up to seven working days from the date of its receipt. The main criterion for accepting the application for processing is the correctness of its completion in terms of substantive compliance, including the nature of the deficiencies identified in the mutual evaluation, and on the technical side. If mistakes were made when creating the application, the Administrator of the STACS in cooperation with the authorized body shall make the necessary corrections. Interaction on corrections of the application is carried out through the "Dialogue" module in the personal account of a Beneficiary. After finalization, the application is accepted by the Administrator of the STACS and the corresponding task is created on its basis in the System.
- 16. The task is transferred to the Donors' personal accounts and is displayed in the "Open tasks" section. A Donor responds to the task and seeks for a Provider for its implementation, using the tools available in the STACS for this purpose. On the basis of mutual agreement, the initiative to seek for a Provider may be passed to a Beneficiary, which shall use for this purpose the tools available in the STACS or other forms of interaction.
- 17. A Provider interacts with the authorized body, a Donor and the Administrator of the STACS to implement TA needs, discusses the stages of work on the implementation of relevant tasks in the module "Comments".

IV. Rules of using personal accounts of Participants in the STACS

Beneficiary

- 18. Personal account is for formulating requests for TA needs and interaction with Donors, Providers and the Administrator of the STACS for their implementation. Having entered the personal account, the staff of the authorized body shall click on the button "Create a new application". The title of an application shall be filled in such a way as to briefly reflect the meaning of the need. When formulating TA requests, several needs of different nature and form should not be included in one request. The staff of the authorized body shall formulate the expected result from TA and criteria for its achievement in the application.
- 19. An employee of the authorized body when filling in the field "Needs assessment and situation at the time of the TA request" of the online application in the System, in addition to the parameters already indicated in the given box, depending on the nature of the requested assistance, shall also take into account the following features.
- 20. Should a request for training be made the following shall be indicated 1) format of training (inperson/remote), its period, duration, target audience of activity, indicating ministries and agencies (including their structural subdivisions), private sector representatives to which the activity is targeted,

³ <u>https://eurasiangroup.org/ru/login.</u>

with a description of the expected outcomes from such participation, type (e.g. training in the form of a business game); 2) priority issues the TA beneficiary is interested to discuss; 3) preliminary assessment by the country of the possible impact of the training on the improvement of ratings on technical compliance with the FATF Recommendations and achievement of effectiveness on Immediate Outcomes; 4) number of participants (in case of an in-person event, it is necessary to indicate the number of participants who need funding to cover the flight, accommodation, visa, as well as information on the specifics of coordination and preparation for a business trip (e.g. the timeframe for forming/confirming the composition of participants; the need for an invitation for participants); 5) other information (e.g. should the TA beneficiary or a third party provide a training venue, it is necessary to specify its capacity, access to the internet, availability of laptops and other equipment).

- 21. Should a request in the STACS be made for the development of legal acts, guidelines and other tools of a similar nature, it shall contain the information on - 1) the current state of regulation of the area for which assistance is requested, the status of the legal act and its interrelation with other acts; 2) sources of data for the development of legal acts (e.g., legal acts, including those with a classified status, other closed documents in national or foreign language, the provisions of which should be taken into account in the development of a document that is the subject of the TA request); 3) availability of translation of documents in Russian or English (in case translation of documents in the national language is not available, this should be specified as one of the items for which TA is required); 4) the process of approval of legal acts should they become ready with an indication of specific terms and participants of approval process; 5) availability/willingness to prepare terms of reference for the development of legal acts, guidelines, other tools and the necessity of training once the documents/tools are developed; 6) preliminary assessment by the country of the possible impact of the training on the improvement of ratings on technical compliance with the FATF Recommendations and achievement of effectiveness on Immediate Outcomes; 7) the limit of work (labor input) with indication of timeframes and necessary resources (for donor's budget planning and provider's assessment of its workload); 8) the need for expert advisory support after development at the stage of document approval and specific parameters of such support; 9) the need for training on the results of document/toolkit development (in case of such a need - a separate request for TA provision in the STACS is issued).
- 22. Should requests be of a nature corresponding to the provision of material and technical resources, TA recipient shall specify the name of a product, its characteristics, purpose, as well as an approximate estimate of the cost of work on its development/purchase. At the same time, the stages and details of accepting the results of work, including possible technical examination of IT products by state security or other agencies, shall be described.
- 23. After filling in all fields in the application and, if necessary, attaching documents, the authorized body submits it to the Administrator of the STACS. The Administrator of the STACS shall consider the application according to the rules and within the timeframes specified in the section "Rules of processing applications in the STACS".
- 24. Donor's responses seeking for a Providers on tasks created on the basis of Beneficiary's applications shall be displayed in the personal account. On the basis of mutual agreement, the initiative to seek for a Provider may be passed to a Beneficiary, which shall use for this purpose the tools available in the STACS or other forms of interaction.
- 25. The acceptance of reports on TA provision and assessment of effectiveness of the provided TA are carried out in the personal account according to the rules and timeframes specified in sections "Rules of accepting reports on providing TA in the STACS" and "Rules of assessing effectiveness of provided TA in the STACS".

26. On the basis of country plans for TA provision and applications on TA needs the TA profiles of Beneficiaries are compiled in the personal account, representing a set of received and implemented requests for TA provision. The authorized body shall be able to view the dynamics of TA provision in the personal account using filters in the System, as well as by downloading reports on the provided TA.

Donor

- 27. Personal account is for responding to Beneficiaries' TA needs, formalized as tasks in the STACS, and interacting with Providers and the Administrator of the STACS for their implementation.
- 28. A Donor selects the task(s) of its interest in the personal account, responds to it (them) and either independently seeks for a Provider for its (their) implementation, or by mutual agreement passes this initiative to a Beneficiary. The Donor's response is displayed in the personal account of a Beneficiary. The Donor may withdraw its request to seek for a Provider as long as the Provider has not been identified.
- 29. If several Donors responded to the same task and the decision is made by a Beneficiary in cooperation with the Administrator of the STACS in favor of one or more of them, a notification is automatically sent to other Donors by e-mail, with a proposal to indicate interest in other needs for which TA is required.
- 30. A Donor for implementing the tasks engages a Provider by selecting it either from the list of Providers in the personal account or by sending a link to the task to its Provider or by placing a task in the personal accounts of Providers by clicking the button "Seek for a Provider". If a Donor does not start implementing the task within six months, it is automatically transferred to the "Open tasks" section in the personal accounts of other Donors.
- 31. A Donor shall be able to view the dynamics of TA provision in the personal account using filters in the System, as well as by downloading reports on the provided TA.

Provider

- 32. Personal account is for responding to tasks coming from Donors and interacting with the authorized body and the Administrator of the STACS to implement them.
- 33. A Provider selects in its personal account available tasks in the STACS. In case a Donor invites a Provider that is not registered in the STACS, a Provider gets right of access to the System with creation of a personal account and the possibility to interact with the authorized body and the Administrator of the STACS for implementation of a need, discussion of the stages of work on task implementation. Interaction with other Participants, as a rule, is carried out through the "Comments" module on the task page.
- 34. A Provider shall be able to view the dynamics of TA provision in the personal account using filters in the System, as well as by downloading reports on the provided TA.

V. Rules of accepting reports on providing TA in the STACS

- 35. A Provider shall download on the task page a template of the report according to Annex A, complete it and submit it to a Beneficiary through the personal account for consideration.
- 36. The authorized body shall consider the report within seven working days from the date of its receipt in the personal account of a Beneficiary.

37. A Beneficiary accepts the Provider's work on the principle of achieving the expected result according to the application. The TA activity shall be considered implemented after acceptance of the work by a Beneficiary.

VI. Rules of assessing effectiveness of provided TA⁴ in the STACS

- 38. Assessment of the effectiveness of the provided TA is carried out by a Beneficiary in its personal account and shall be kept in the profiles of Participants.
- 39. The Administrator of the STACS shall activate the survey in the System three months⁵ after the end of the TA event. A Beneficiary shall fill in the questionnaire within thirty calendar days with the data on the results achieved after the TA provision. As the survey is filled in the STACS, a report on the effectiveness of the provided TA is automatically generated in the Beneficiary's personal account.

VII. Concluding provisions

- 40. The present Regulation shall come into force from the moment of its approval by the Plenary meeting.
- 41. Amendments and additions to the present Regulation shall be formalized by the decision of the Plenary meeting.

⁴ Assessment of the effectiveness of the provided TA is carried out on the basis of criteria approved by the 39th EAG Plenary meeting (<u>WGTA</u> (2023) 13 rev.1).

⁵ Minimum period after which the effectiveness of the provided TA is assessed. Deadlines for activation of the questionnaire in the STACS shall be determined by the Administrator of the STACS, depending on the nature of the TA. As a rule, the assessment is carried out after a period of three months to one year following the Beneficiary's acceptance of the work on provision TA. For example, the assessment of effectiveness of training is carried out after three months, and of the development of legal acts - after a year or more due to the diversity in the nature of TA and the duration of the effect of the assistance provided.



Report of select a Provider on providing technical assistance to the select the EAG Member State

	Title or task №		
	TA Beneficiary		
	TA Donor		
1.	Please describe the need and ex	tent of its implementation by selecting from the drop-down list below:	
	Select an item.		
	Please provide an information about the task you completed ⁶ and outline the challenges you have expense.		
2.	Suggest recommended actions to address the challenges you have experienced in completing the task.		
Choose the date			
	Signature (if applicable)		

⁶ Please describe the fulfillment of the task in detail. In addition to general information on the task (title, timeframe, participants, if it is training, then the format - in-person or remotely, materials to be studied, etc.), please also provide specific information. For example, a training event was held, following which a test was conducted to determine the participants' understanding of the material. As a result of analyzing the data, the percentage of understanding of the studied material was amounted to (specify %). If less than 75% of participants did not understand the material, please formulate recommendations for further actions. If it is a different nature of TA (development of legal acts, development of tools/implementation, procurement), please follow similar approaches to providing information on the work done.